



HIGHER VALUES

All our fees are transparent from the very beginning.

Let Only – 10% + VAT (12%)

Rent Collection – 12% + VAT (14.4%)

Fully Managed – 14% + VAT (16.8%)

START OF TENANCY FEES (Tenancies starting from or renewing from 1st June 2019)

Set-up Fees: £300 + VAT (£360 inc. VAT) per tenancy. Referencing for up to two tenants (ID checks, Right-to-Rent check, financial credit checks, obtaining references from current or previous employers / landlords and any other relevant information to assess affordability) as well as contract negotiation (amending and agreeing terms) and drawing up and arranging the signing of the tenancy agreement.

Additional Tenant Referencing Fees: £30 (inc. VAT) per tenant. As Set-up Fees above for additional tenants.

Guarantor Fees: FREE (inc. VAT) per guarantor.

Covering credit referencing and preparing a Deed of Guarantee (or as part of the Tenancy Agreement).

Permitted Occupier Fees: FREE (inc. VAT) per permitted occupier. Explaining to any permitted occupier their rights and responsibilities towards the named tenant(s) and landlord.

Deposit Registration Fees (where collected):£48 (inc. VAT) per tenancy. Register landlord and tenant details and protect the security deposit with a Government-authorized Scheme. Provide the tenant(s) with the Deposit Certificate and Prescribed Information within 30 days of the tenancy start date. This is free for our Fully Managed Tenancies.

Inventory Fees: See Schedule. Dependant on the number of bedrooms and/or size of the property and any outbuildings.

Accompanied Check-in Fees: Dependant on size of the property, as above.

HJC SURBITON

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HJC LETTINGS

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Reg no: 05272208 | VAT no: 864836091





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Attending the property to welcome the tenant(s), confirm the Inventory and Schedule of Condition, explain the operation of appliances, highlight the location of utility meters, stop-cocks etc. and test that all smoke alarms and carbon monoxide detectors are present and in working order. This is subject to an approved Inventory as above.

Landlord Withdrawal Fees (before move-in): £150 (inc. VAT) per tenancy. To cover the costs associated with the marketing, advertising and tenancy set-up should the landlord withdraw from the tenancy before it has started.

DURING TENANCY FEES

Additional Property Visits: £75 (inc. VAT) per visit.

Should the landlord request property visits in addition to those within their existing Terms of Business, this covers the costs of attending the property.

Payments for works/goods on HJC Credit Card: £48 (inc. VAT)

Renewals: The fee will be what was agreed on your initial Terms of Business.

Renewal paperwork: When not periodic and a whole new agreement is needed £120 (inc. VAT)

Please note HJC do not make a mark up on contractor invoices. You will be provided with copies of their invoices.

END OF TENANCY FEES

Check-out Fees: £75-£130 (inc. VAT) per tenancy. Dependant on size of the property.

Attending the property to undertake an updated Schedule of Condition based on the original inventory and negotiating the repayment of the security deposit.

If you have any questions about our fees or would like to arrange a free, no obligation Valuation, please contact Hannah on 0208 390 9290 or hannah@hjc.co.uk.